



City of Austin

Department of Small and Minority Business Resources

4201 Ed Bluestein Blvd, Austin, TX 78721

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November 07, 2008

Mr. Eduardo Builes

B + A Laboratories

11381 Meadowglen Lane, Suite L

Houston, TX 77082-2647

Congratulations! Your firm has been certified as a **Minority-Owned Business Enterprise (MBE)** to participate in the City of Austin's Minority and Women-Owned Business Enterprise (MBE/WBE) Procurement Program.

The certification status of all MBEs and WBEs shall be reviewed on an annual basis by the City of Austin's Department of Small & Minority Business Resources (DSMBR). The annual review may be conducted through examination of a sworn affidavit of continuing eligibility submitted by the firm seeking continued certification. MBEs and WBEs are required to seek recertification upon the third anniversary of their initial certification and upon the third anniversary of all subsequent certifications.

Prior to reaching your annual certification anniversary, you will be asked to submit documentation to support the annual update. It is important, however, that you report any change(s) in your firm's ownership or control to DSMBR within 30 calendar days. Failure to report such change(s) may result in the denial of continued certification or recertification.

In addition, during the course of your certification period, you will be responsible for maintaining an accurate mailing address, business telephone number and available scopes of work. Any address changes, as well as additions and deletions to commodity codes must be made by you in the City of Austin's Vendor Self-Service (VSS) System at www.ci.austin.tx.us/purchase. You can perform these changes daily from 7:00 a.m. to 7:00 p.m. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at VendorReg@ci.austin.tx.us.

If you have any questions, please feel free to call our office at (512) 974-7645.

Sincerely,

Stephen Elkins

Director

Department of Small & Minority Business Resources

Enclosure – Certification Certificate

SE:scn

*City of Austin
Department of Small and Minority Business Resources
certifies that*

B + A LABORATORIES

meets all the criteria established by the City of Austin Minority-Owned and Women-Owned Business Enterprise Procurement Program, and is certified as a

Minority-Owned Business Enterprise

with the City of Austin.



Stephen A. Elkins
Stephen Elkins, Director

EXPIRATION DATE:
10/25/2011

Certification is valid for three years, contingent upon the City Verification of certification status can be obtained by calling 512.974.7645.

CITY'S VENDOR CODE: BAL7094865